

FIVE COUNCILS PARTNERSHIP CORPORATE SERVICES



Minutes

Meeting: Joint Committee

Date and Time: Monday, 5 February 2018 at 11am

Place: Council Chamber, Hart District Council Offices, Fleet
GU51 4AE

Present:

COUNCILLORS

Robert Sharp	Vale of White Horse District Council
Alan Oliver	Hart District Council
Narinder Bains	Havant Borough Council
Michael Cheshire	Havant Borough Council
Tom Killen	Mendip District Council

Officers:

Stuart Brown	Chief Executive, Mendip District Council
Sandy Hopkins	Chief Executive, East Hants & Havant Borough Councils
Dawn Adey	Transition and Transformation Manager - Client Team
Andrew Vallance	Head of Corporate Services, Hart District Council
Adam Savery	Finance & Exchequer Client Manager
Gill Chapman	Committee Services, Hart District Council

1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES

Apologies had been received from Councillors Richard Millard, East Hampshire District, Harvey Siggs, Mendip District Council (substituted by Councillor Killen), David Nimmo-Smith, South Oxfordshire District Council and Patricia Hughes, Hart District Council,

2 MINUTES OF THE PREVIOUS MEETING - 14 AUGUST 2017

The minutes were agreed.

3 CHAIRMAN'S ANNOUNCEMENTS

The Chairman announced that, in line with the contract, the Chief Executives would be meeting with Capita after this meeting and would report back to this group.

4 CONTRACT PERFORMANCE

The Client Relationship Director reported:

4.1 Transition and Transformation Milestones

- Workstreams are largely on track, excepting HR and Payroll, Finance and IT. There has been a knock on effect of the IT issues, with a new appointment imminent, on all areas. Capita are looking to resolve.
- The Finance workstream rectification plan would be considered at the Transition and Transformation Board on the next Wednesday. Most of the issues with Finance were resource related and Capita have put in a lot more people.
- The rectification plan for HR and Payroll has been rejected. Plans have been resubmitted and are to be considered. Issues are resource related and the HR and Payroll Client Manager is going over to Belfast for full discussions with Capita.
- Procurement is progressing as planned.
- Customer Services transformation is progressing well and South, Vale and Havant have now gone live.
- Revs and Bens are on track for Transformation, but are being held up by the issues with IT, as are Land Charges.
- The Client Relationship Director would circulate the current workstream weekly report to members.

Members asked for clarification on costs incurred, and it was confirmed that some costs are under discussion.

Members discussed the rectification plans, and the opportunity in discussions with Capita to bring up the concerns about lack of resources and failure to meet targets. There was a small amount of reassurance in the performance report, but parts were showing a skewed picture.

It was reported that the Chief Executives are communicating with the LGA . The value in the 5 Councils group - procurement by non co-terminus Councils, power in volume, working together - should encourage the LGA to recognise and understand the issues for the group and help to push the industry to improve performance.

After discussion it was agreed that the Joint Committee would write to the LGA.

4.2 Contract KPI/PI performance

- KPIs/PIs did not show the full picture. There were very few for Havant and Hart because they are not near the business as usual model, giving a skewed picture overall in not recording all of the contract.
- At the moment the monthly report goes to the Joint Tactical Board and is released to Councils.

- Since the Joint Scrutiny Committee has paused its meetings performance information is instead presented to the individual Overview and Scrutiny Committees showing the true picture.

5 EXCLUSION OF THE PUBLIC

The following items contain exempt information. In order to discuss any exempt information members considered whether the public interest in maintaining an exemption outweighed the public interest in disclosing the information.

RESOLVED

That in accordance with Section 100A of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the item below, on the grounds that it involved the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

6 BUDGET 2018/19 - CONTRACT PAYMENTS

Members considered the information.

7 COMMERCIAL UPDATE - (VERBAL UPDATE FROM CEO GROUP)

The Chief Executives updated Members.

8 DATE OF NEXT MEETING

The meetings for 2017/18 to be held in the Council Chamber at Hart District Council offices at 11am are scheduled as follows:

Monday, 21 May 2018

Meeting closed at 1230